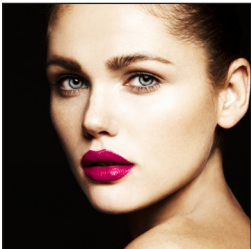


OTHER POLICIES

Provider Cancellation of Enrolment Procedures for Approved Courses



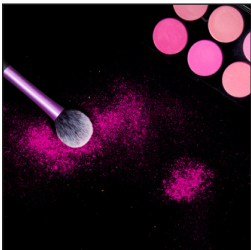
Definitions

Student: refers to an eligible student who uses a VET Student Loan to pay all or part of their tuition fees.

Course: refers to a course that has been approved for eligible Students to use a VET Student Loan to pay for all or part of their tuition fees.

Tuition Fees: refers to fees paid for a Course.

Census Day: refers to a published date set by an approved course provider for each fee period that is at least 20% of the way through the fee period.



1. Provider Cancellation of Enrolment

Australian Academy of Beauty Dermal and Laser Pty Ltd (The Australian Academy of Beauty Dermal and Laser) may decide in certain circumstances to cancel a Student's enrolment in a Course or part of a Course after the Census Day for the Course or part of the Course.

The circumstances that may lead to a student's cancellation from a Course or part of a Course are:

- That the student has not meaningfully engaged with the Course or part of the Course prior to the Census Day; and
- The Australian Academy of Beauty Dermal and Laser believes the Student does not have a reasonable chance to complete the Course or part of the Course.

Where The Australian Academy of Beauty Dermal and Laser has taken a decision to cancel a Student's enrolment The Australian Academy of Beauty Dermal and Laser will:

- inform the Student of the proposed cancellation; and
- provide the Student with at least 28 days to initiate grievance procedures before the cancellation takes final effect; and
- provide for the cancellation to take final effect only after any grievance procedures initiated by the Student have been completed; and
- set out the circumstances in which fees for the Course, or the part of the Course, concerned will, or will not be, refunded.



2. Publication October 31st 2019

This *Provider Cancellation of Enrolment Procedures for Approved Courses* is made available to Students and persons seeking to enrol with The Australian Academy of Beauty Dermal and Laser by publication on the website: www.australianacademyofbeautytherapy.com.au